**Sarah Hirsch**

**SH**

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**Experience**

## Reel Audiobooks October 2021 – Present Nashville, TN

**Audio Engineer**

* 2nd QC engineer; proofing audio files before final distribution
* QC engineer; proofing and editing audio files for editor/client production
* Pre-Assembly engineer; editing raw audio and setting up timeline for lead engineer

**Directions, Inc. March 2010 – March 2020**

**Schaumburg, IL September 2007 - November 2008**

**Production Assistant/Audio Engineer**

* Archive/restore and organize backups for video and graphics library
* Digitize and encode video/audio files for edit and/or web
* Archival media management and inventory
* Prep graphics for video/PowerPoint and/or label design
* Asset management and research
* Audio Engineer/editing voice over sessions
* Watch Out programmer
* Teleprompter operator
* Edit video and DVD interface design
* Reception and administrative assistance
* Presentation website management and workshop/program record post production

## Freelance Watch Out Programmer January 2009 – April 2009

* Programmed graphics and videos for NADA 2009 & AALU 2009 Shows in Watch Out

## Driver’s Ed Mutiny April 2009 – June 2009

**Schaumburg, IL**

**Assistant Sound Engineer**

* Replaced production audio with overdubs and synced to video

## NikeStore Woodfield October 2005 – January 2010 Schaumburg, IL

**Sales Associate/Cashier**

* Audited and balanced daily accounts
* Boxed and bagged apparel and merchandise
* Upheld highest standards of customer service
* Maintained inventory and stock
* Kept store orderly and organized
* Assisted in set up of store displays

Technical Skills

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| *Proficient with Mac & PC* | |  |  | | | | | |
| Audacity  Audition  Creative Writing  Digital Editing  Digital Photography | Digital Video Equipment  Drawing  DVD Authoring  DVD Studio Pro  Final Cut Pro | | | Graphic Design  Lighting  Microsoft Office  Photoshop  Premiere | | Pro Tools  Sound Forge Soundtrack Storyboarding  Watch Out |  |  |
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